



CCP To-Do List

- ✓ **Step 1:** Let your student's counselor know they are planning on taking CCP courses for next school year. This can be done by circling the appropriate choices on your student's course registration form.

- ✓ **Step 2:** Turn a signed CCP Letter of Intent into the Ashland High School Guidance office by April 1st

- ✓ **Step 3:** Your student needs to apply to any University they plan on taking CCP courses with by the college's deadline. Your student may need to apply to multiple CCP colleges for the same academic year depending on which classes they plan to take and where they plan to take them. Students must notify Guidance when they have applied to a CCP school so a transcript can be sent.

- ✓ **Step 4:** Make sure your student meets the admission standards for the university or universities he/she applies to. They will need to meet college readiness standards from the ACT (or, some students may opt to take the Accuplacer at AHS if necessary). Note that students interested in an Accuplacer score to take classes at OSU-Mansfield must make arrangements with OSU to test on their campus. UA-Wayne College does not accept Accuplacer scores for CCP students.

- ✓ **Step 5 (taking CCP at AHS):** For students taking courses at Ashland High School, courses will be placed into their high school schedule in the same manner as other high school courses. Any scheduling conflicts will be communicated to you and your student accordingly. Note that French/Spanish CCP is through University Akron-Wayne College, and all other CCP classes at Ashland High School are with North Central State College. This means your student may need to apply to both CCP schools.
- ✓ **Step 5 (taking CCP at college campus):** For students taking CCP courses on a college campus, students must go through the campus CCP Orientation and follow that campus's procedures on how to look up, request, and schedule classes.

- ✓ **Step 6:** Pay close attention to your CCP courses' academic calendar and make sure to attend class regularly. Communicate any CCP concerns or question with your professor(s), advisor(s), and school counselor. Remember courses dropped after the 14-day window at the beginning of each semester, or classes that a student fails, will result in the families being billed for that course.